

Authorised Exam Centre

## CELTA COURSE APPLICATION FORM 2025

July 5 - Sept 6 **PT Online (B)**

January 18 - March 22 **PT Online (A)**

Sept 20 - Nov 22 **PT Online (B)**

April 26 - June 28 **PT Online (A)**

June 30 - July 25 **Full-time (C)**

<b>Title</b>			
<b>Given Names and Surname*</b>			
<b>Date of Birth (DD/MM/YY)</b>			
<b>Nationality</b>			
<b>Email</b>			
<b>Postal Address incl town</b>			
<b>Phone Contact (00+)</b>			
<b>Present Occupation</b>			
<b>NIF (for Portuguese residents)</b>			
<b>Emergency Contact</b>	Name	Phone	E-mail
<b>First Language(s)</b>			
<b>How did you hear about us?</b> (please X)	Internet	IH World	Recommendation Other

**Other Languages** Which languages do you speak/read/write and how well?

Language	Level of Proficiency

If English is not your first language, do you live, or have you ever lived in an English-speaking environment and for how long? Have you taken any courses in English? If so, which?

### Education

Qualification	Grade	Institution	Date of qualification

\*this should be the name you would wish to appear on the CELTA certificate and IH final report.

## Experience in Teaching

Subject	Institution	Dates

## Experience in English Language Teaching

Institution and country	Levels of Learners	Dates

## Other Work Experience

Job	Responsibilities	Dates

**Fees** €1,595 Part-time Online Courses **(A)** €1,645 Part-time Online Courses **(B)**

€1,695 Full-time Face-to-face Course **(C)**

### Payment

Once you are accepted onto the CELTA course, you will need to 50% deposit of the total fee in order to reserve your place. **This deposit is non-refundable.** The balance must be paid at least fifteen days before the start of the course. **Failure to pay the balance in time may result in the place being offered to another applicant on the waiting list.**

### Cancellations, Withdrawals and Deferrals

If a candidate cancels their place on the CELTA course less than fourteen days before the start of the course, the full course fee will be charged.

No refunds can be made should a candidate withdraw from the CELTA course, for whatever reason once the course has started.

Deferrals are made at the discretion of the Centre Director, following the guidelines of Cambridge Assessment and only if there is a place on the course. If a deferral is offered, it must be taken within a year of the candidate's original application. If a candidate wishes to defer from a course once it has started, they must take a course at this Centre within 6 months.

### Essentials

Applicants must be computer literate and be able to type lessons plans and assignments. For CELTA Online, candidates must have access to a computer with Microsoft Word, a reliable inter connection, and a quiet room to work in. Candidates cannot work from smart phones or tablets. Applicants should be aware of the intensive nature of the course and the fact that it is possible to fail. We cannot be held responsible for failure in details of illness or physical disability which are not declared at the application stage. If due to any medical condition, illness or similar, you think that you may need require additional support during the course or we made need to make some arrangements to make your participation in the course possible, please let us know and provide some details below at the end of Part 5.

I have read and understood all the information in the application form above about the IH Lisbon CELTA course.

**Signed**

**Date**

As the form is to be submitted electronically, if you do not have an electronic signature, the typing of your full name or an image of your signature is seen as the equivalent of a signature.

CELTA\_Application\_20.09.2024/Admin

## CELTA COURSE PRE-INTERVIEW TASKS

You don't have to be a grammar expert to be accepted onto our CELTA course, but if you know very little you need to be prepared to spend time researching and analysing language. The following questions will help us understand what you know already. You may like to refer to a grammar book when preparing your answers – e.g. "Oxford Learner's Grammar, Grammar Finder" by John Eastwood or "Grammar for English Language Teachers" by Martin Parrott, published by Cambridge University Press. Think carefully about your responses, as both how you go about responding to the following tasks and accuracy of what you produce is important. Please submit these tasks with your application.

### Part 1: Grammar

A- Read the passage below and find an example of each of the following:

adjective		adverb		noun	
irregular verb		preposition		definite article	

"Getting students to use English themselves is essential for acquisition to take place. 'Using English' does not necessarily mean getting them to speak or write; it may also involve listening or reading. You need to provide tasks that activate the students and get them to do something that involves them engaging with the forms, meanings and uses of the language."

Ur. P, 2013, A Course in English Language Teaching

### Part 2: Differences in meaning

Comment on the differences in meaning in the following pairs of sentences.

Example:

A You mustn't leave yet. B You don't have to leave yet.

**Difference in meaning**

Mustn't refers to obligation whereas don't have to refers to lack of obligation.

a) A If I win the lottery, I will travel the world. B If I won the lottery, I would travel the world.

**Difference in meaning**

b) A Pass the salt, will you? B Would you mind passing me the salt?

**Difference in meaning**

### Part 3: Pronunciation

For each of the words below, list the number of syllables and **highlight** where the stress is, following the example given.

<ul style="list-style-type: none"><li>• photo</li><li>• photographic</li><li>• politician</li></ul>	2 syllables	<ul style="list-style-type: none"><li>• politics</li><li>• desert (noun)</li><li>• desert (verb)</li></ul>	
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### Part 4: Common errors and correcting mistakes

In each sentence below, there is a common mistake. For each one:

- write the correct version;
- explain what the mistake was in simple English and how to make the correction clear to students.

**Example:** "I'd like some informations about your courses, please."

**a) correct version:**

I'd like some information about your courses, please.

**b) explain what the mistake was and how to make the correction clear to a student:**

"Information" is a noun which we can't count in English. This means it doesn't have a plural form. So, I can't say "informations". I have to say: "some information" or "a piece of information".

**A** "Can you borrow me your book?"

**a) correct version**

**b) explain what the mistake was and how to make the correction clear to a student**

**B** "Can you afford it?" "Yes, I've been paid yesterday."

**a) correct version**

**b) explain what the mistake was and how to make the correction clear to a student**

**C** "Look at those dark clouds. It will rain!"

**a) correct version**

**b) explain what the mistake was and how to make the correction clear to a student**

**Part 5: Language learning experience**

Write between **300-500 words** on what you think makes a good language learning experience. Make sure that you consider both the role of the teacher and the role of the learner.

Return this completed Application Form and Pre-Interview Tasks to **diana@ihlisbon.org**

Please have this application form and the tasks to hand as you will need to refer to them during the interview.